



Director of Choirs

Olivet College, a liberal arts college in southern mid-Michigan, seeks a **Director of Choirs** to recruit, instruct and mentor undergraduate students in vocal music and contribute to the vibrancy of the campus community.

College Overview

Olivet College was founded in 1844 on the principle that the future of humanity rests in the hands, hearts and minds of those who will take responsibility for themselves and others in an increasingly diverse society. Open since its founding to all regardless of race, gender or ability to pay, Olivet is one of the most diverse private liberal arts institutions in the state with 26% under-represented minority students and actively seeks diversity in its students and employees. The student body is composed of a strong mixture of students from all socioeconomic backgrounds, including first-generation students from both urban and rural areas, with 50 percent qualifying annually for Federal Pell Grants. As part of the academic vision of Education for Individual and Social Responsibility, faculty, staff and students commit themselves to the Olivet College Compact, a series of statements that define the tenets of what it means to live and learn as a responsible member of the Olivet College community and the larger world. Olivet College faculty and staff are committed to providing personalized, individualized attention for students who seek academic and personal success.

Music Program Overview

The music program at Olivet College seeks to nurture the creative spirit of students by providing a quality education combined with the personal attention and performing opportunities offered by an intimate Liberal Arts college environment that also serves the community through vibrant cultural experiences. The college offers both a major and a minor in music as well as several ensembles that are open (by audition) to students from other disciplines as well as music students. The music program has seen strong growth in recent years in the wind ensemble and marching band owing to the efforts of a director of bands who has strong recruiting responsibilities. The college seeks to duplicate this enrollment growth in the vocal music program through the hiring of a director of choirs with similar recruiting expectations.

Position Responsibilities

The director of choirs will contribute to the vitality of the campus community, academic program, and student experience by building a strong choral music program of 100 students or more and multiple ensembles. Primary accountabilities include: heavy external recruiting; serving as director of the college choir with the expectation of the development of one or more

new ensembles to which new students may be recruited; and collaborating and providing support for the music program faculty, the director of bands and admissions staff in recruiting the general music major/minor population of the college. Other duties include working collaboratively with the admissions department on events and recruitment activities and managing a budget and scholarship program. With appropriate credentials, the opportunity exists for future appointment to the faculty. This position reports directly to the provost.

Position Requirements

Applicants should have at least a master's degree in music education or vocal music; terminal degree preferred. If the degree is the M.Ed. or MAT, 18 graduate level credits in music or music education are also required. Demonstrated success in leading multiple vocal music ensembles courses is required; proven success teaching vocal music in a secondary or higher education setting preferred. Experience recruiting students to participate in ensembles is a plus. Some travel and weekend/evening hours are expected; excellent interpersonal, organizational, and written and oral communication skills are required.

Starting Date: August 2017 (exact date negotiable)

Application Process

Review of applications will begin on March 20, 2017, and will continue until the position is filled. Applicants should submit the following materials:

- 1) Letter of application
- 2) Resume or curriculum vitae including references
- 3) Statement of philosophy of teaching and approach to the assessment of student learning as it applies to vocal music.
- 4) Transcript from the highest degree-granting institution demonstrating coursework in this area (unofficial transcripts accepted; official transcripts required if selected to continue as a candidate in the hiring process)
- 5) Sample of professional work (electronic recordings or video web links accepted)

Materials should be forwarded in PDF format to the Office of Academic Affairs in care of Mary Anne McMullen, executive assistant to the provost, mmcmullen@olivetcollege.edu with "Director of Choirs" as the subject line.

For questions about the position, please contact the search committee chair, Jeremy Duby, director of bands, at jduby@olivetcollege.edu.

Olivet College is an equal opportunity employer and does take affirmative steps to employ women and minorities. Founded in 1844, Olivet College was the first college by charter in Michigan to admit women and people of color. As part of its commitment to a values-based mission of Education for Individual and Social Responsibility, the College actively seeks diversity in its students, faculty and staff. Women and members of historically underrepresented groups are strongly encouraged to apply.